



# A/V & Room Rates

# North Coast Meeting & Convention Centre



## Welcome

Thank you for selecting **North Coast Meeting & Convention Centre** as your venue of choice for your event.

**NCMCC** is Northern BC's premier number one meeting and banquet facility. Our venue is centrally located on the waterfront in beautiful downtown Prince Rupert. We are close to amenities such as hotels, restaurants, shopping centres and other attractions.

**NCMCC** provides 7,200 square feet of warm contemporary atmosphere with an amazing view of the Metlakatla Pass. We offer state of the art technology along with versatility to service a wide range of events including meetings, conferences, award ceremonies, gala dinners, small and large parties, exhibits, tradeshow, and we can accommodate any other needs you may have.

**NCMCC** offers a wide variety of catering for any type of function, providing exceptional quality and personalized service which our reputation is built on. Our catering menus have been specially designed by our world class chef.

At **NCMCC** you will find everything you need for your next meeting, seminar or conference. We look forward to working with you to make your next event a success.

Our sister property **The Prestige Prince Rupert Hotel** provides accommodations for your out of town guests. With premium room accommodation and group rates for 20 or more.

This package was designed to assist meeting planners and facilitators prepare for their event. Our team of professionals will ensure all your needs and the needs of your guests are met.



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## Space Availability

### The Orca Room (\$400)

This popular contemporary room offers 2,000 sq ft of space, floor to ceiling windows, and a spectacular view of the Metlakatla Pass, with access to our patio. Other amenities include:

- Amplified sound system
- Ceiling mounted projector
- Motorized electronic projection screen
- Four 42 inch wall mounted televisions
- Conference call connections and conference phone set up

### The Eagle Room (\$350)

The Eagle room provides 1,600 sq ft of space, with an alcove and floor to ceiling windows that enhance a perfect setting for an intimate dinner, reception or meeting. The Eagle Room has access to a covered patio overlooking the harbour. Other amenities include:

- Amplified sound system
- Motorized electronic projection screen
- Conference call connections and conference phone set up
- Access to covered patio overlooking the harbour

### The Grizzly Room (\$500)

The largest of our three rooms boasting 3,600 sq ft of space. The grizzly room is ideal for theatre style presentations exhibits and mini tradeshows, with access to our patio. Other amenities include:

- Amplified sound system
- Ceiling mounted projector
- Motorized electronic projection screen
- Four 42 inch wall mounted televisions
- Conference call connections and conference phone set up

### The Ballroom (\$1250)

The Ballroom provides 7,200sq ft of space combining the best of all three rooms, including the patio. This makes it the premier space in all of the northwest for weddings, banquets, and special events.

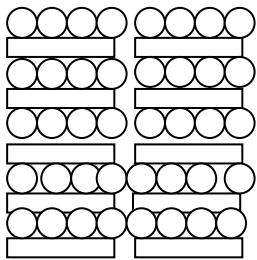


# Room Capacity

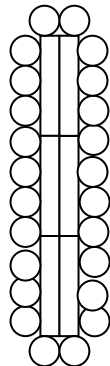
The foyer, located at the entrance of the convention centre level provides approximately 525 sq ft of space, ideal for creating impact as guests/delegates arrive.

All convention level rooms have access to a 3,100 sq ft covered deck, free wireless access to internet, in addition conference call connections and a conference phone can be supplied for an additional cost.

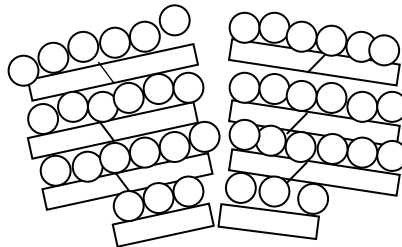
Add-ons: Dance floor, staging, and bar set ups will impact space use. Please contact our banquet staff to discuss your specific event details.



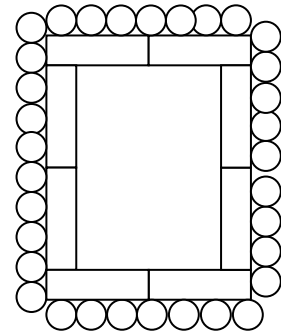
**Classroom Style**



**Conference Style**

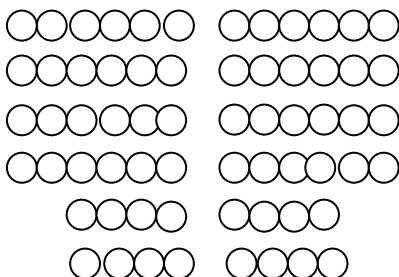


**Herringbone Classroom**

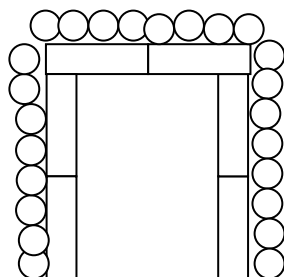


**Hollow Square**

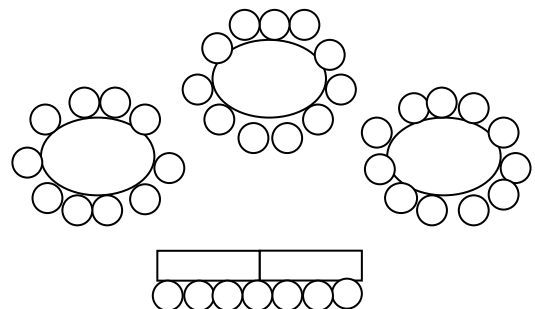
**Theatre Style**



**U-Shape**

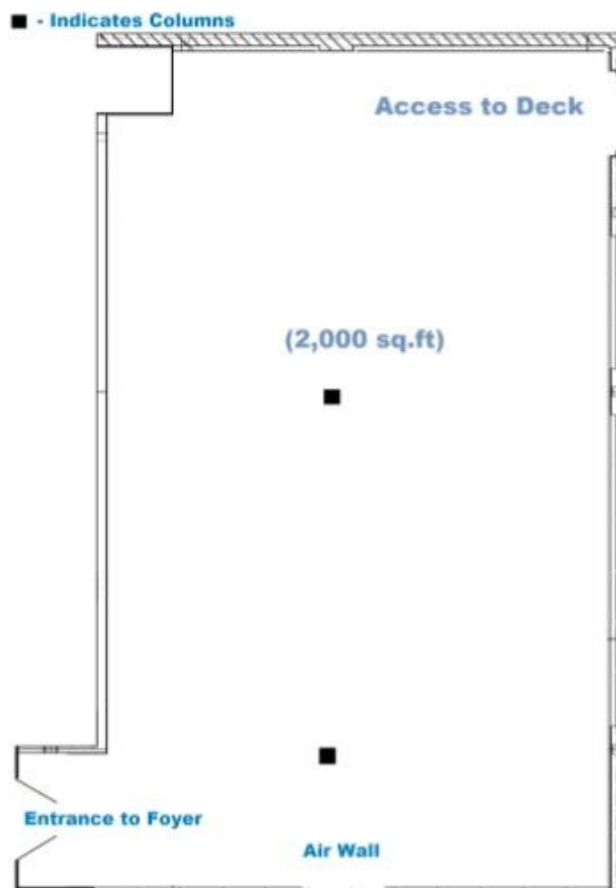


**Banquet**





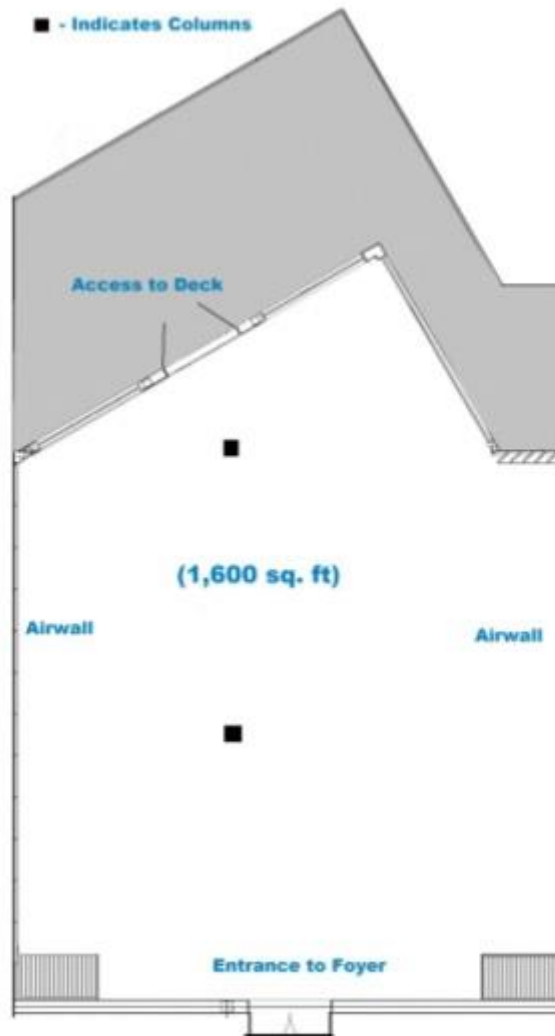
## *The Orca Room*



The Orca Room, showcasing 2,000 sq ft, can seat 150 people for the theatre set up, 70 for the classroom set up, 100 for a reception and 80 for a buffet. For any other questions about certain styles/numbers contact one of our team members.



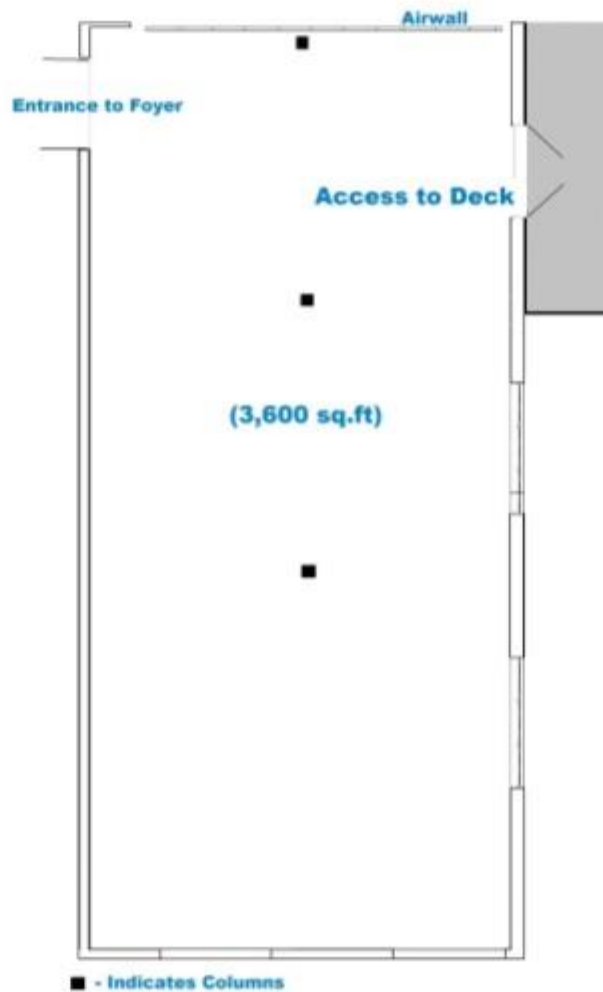
## *The Eagle Room*



The Eagle Room with an intimate space of 1,600 sq ft can seat up to 80 people for the theatre style, 45 for the classroom style, 90 for a reception and 70 for a buffet. For any other questions about certain styles/numbers contact one of our team members.



## *The Grizzly Room*

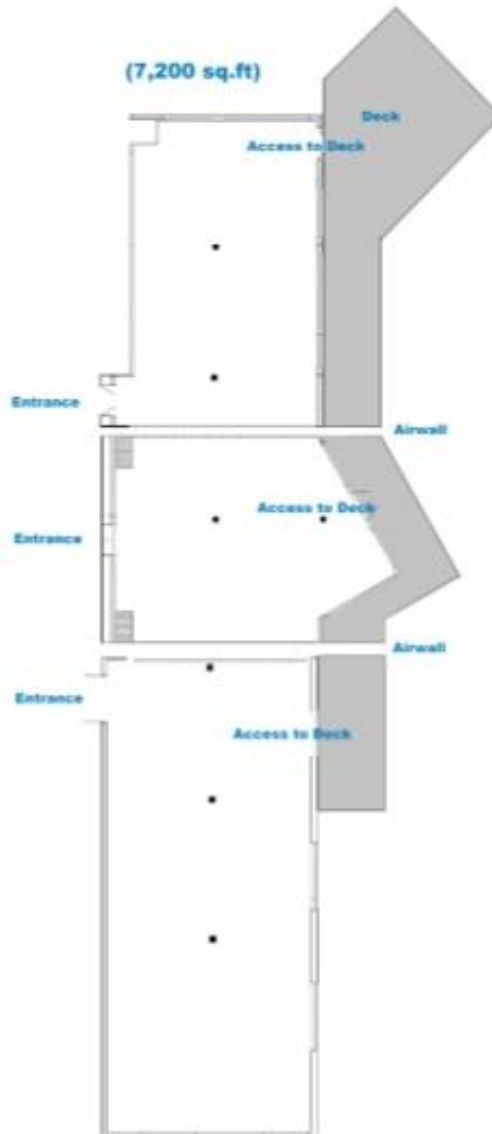


The Grizzly Room with a generous space of 3,600 sq ft can seat up to 300 people for the theatre style, 160 for the classroom style, 200 for a reception and 150 for a buffet. For any other questions about certain styles/numbers contact one of our team members.





## The Ballroom



The Ballroom, combining all 3 rooms has a total sq ft of 7,200 and can seat up to 600 people for a reception and 400 for a buffet. For any other questions about certain styles/numbers contact one of our team members.



## Audio Visual

*Audio visual is essential for a successful event. The AV packages have been created to ease your planning and support the needs of all groups. Basic support is supplied. Special equipment and production services are available . A quote can be provided.*

### Basic Package

**\$80**

Automatic Pearlescent Projection Screen  
Projector  
Podium  
A Wireless Handheld Microphone  
1 x Flip Charts with Markers  
Small AV Table. VGA Cables, Power bar and an Extension Cord

### Deluxe AV Package

**\$100**

Automatic Pearlescent Projection Screen  
Projector  
Podium  
2x Wireless Handheld Microphone  
2x Flip Charts with Markers  
Small AV Table, 5x Power Bars and 5 Extension Cords



## Audio Visual Extra Equipment

Microphones	\$45 each
Flip Charts	\$30 each
Power Bars	\$10 each
Extension Cords	\$10 each
Dance Floor Rental	\$180.00
Movement of Dance Floor	\$500.00

*Basic needs include: Microphone Stand, Sound Production, Stage/ Risers and a Mobile Dance Floor (For an additional cost).*

*If you require full service contact a team member as we have some local businesses that can fulfill your requests.*

All room rentals include basic set up and take down, tables, chairs, table linens, napkins, lounge and cocktail tables. Additional services such as chair covers, menu stands, vases, sashes and table runners can be hired. Contact one of our team members for assistance.



## Proud Partner



We are proud partners with The Prestige Hotel & Resorts in Prince Rupert and are happy to offer preferred rates when you book with us.

### Prestige Prince Rupert

The Prestige Prince Rupert is situated in the heart of downtown with some rooms having views of the inner harbor and surrounding mountains. Located conveniently near shopping and a variety of local restaurants. To book your room call the Prestige at (250) 624-6711.

## Thank you

Thank you for considering **NCMCC** as the place for your next event. We look forward to helping you in every way possible to help your event be the best it can be.